



PINK DOOR MANAGEMENT
RELAX, WE'LL WATCH YOUR INVESTMENT FOR YOU

Checklist for choosing the Right Company Your Choice is Important!

YES NO

- ✓ Is Your Property Management Company available to better serve you?
- ✓ Is electronic transfer of funds directly to your account available?
- ✓ Does your property management company provide current rental market analysis?
- ✓ Are all prospective tenants screened by a professional third party tenant screening company?
- ✓ Will you receive copies of invoices and a computerized monthly statement of your account?
- ✓ Will you receive an electronic annual statement for tax records and a 1099?
- ✓ Does your property management company have legal council on retainer?
- ✓ Will your property be marketed through the Multiple Listing Service and more?
- ✓ Will your property be marketed using the latest tours, extensive internet marketing as well as utilizing social media.
- ✓ Does your property management company provide 24/7 emergency maintenance?
- ✓ Does your property management company work on a professional key checkout system to ensure your property never misses showings?
- ✓ Is your property management company licensed and insured?
- ✓ Are your lease agreements updated periodically to stay abreast of the Landlord and Tenant laws?
- ✓ Does your property management company have quality control through professional service evaluations?
- ✓ Are your properties available to all real estate companies and housing referral offices?
- ✓ Are your properties managed by real estate sales persons or by a professional management team?
- ✓ Does your property management company have professional training for their staff?
- ✓ Does your property management company have a Emergency Preparedness Policy in place?
- ✓ Is your management company totally computerized with the most up to date accounting system?
- ✓ Does your management company have designations and accreditations specific to property management?